

Mendelsohn Commerce
1600 Courtneypark Dr. East
Mississauga, ON Canada L5T 2W8

Tel: 905-673-5445
Fax 905-673-2574
1-800-665-4628
www.mend.com



Customs Clearance Services

Canadian Dairy XPO
April 5th – 6th, 2017 @ Stratford Rotary Complex

Mendelsohn Commerce has been appointed as the official customs broker for the **Canadian Dairy XPO** to be held at the **Stratford Rotary Complex, April 5th – 6th, 2017**. For all customs needs, we recommend you deal directly with Mendelsohn Commerce.

For Customs inquiries please contact:

Michele Odhoch

modhoch@mend.com

Tel: 905-673-5445 Ext. 268	Fax: 905-673-2574	Cell: 647-272-1506
----------------------------	-------------------	--------------------

Prior to shipping, the **Order Form** and **Canada Customs Invoice (CCI)** should be completed and forwarded to our office (Attn: Michele Odhoch, modhoch@mend.com). Three copies of the CCI must accompany the shipment. **Please fax the 'Credit Card Authorization Form' to our toll free fax number 1-855-762-1145.**

HAND CARRYING or PRIVATE VEHICLE

For exhibitors who will be arriving by plane or in a private vehicle with their goods, it is necessary that you notify Mendelsohn Commerce six weeks in advance so that the proper documentation (Pre-Arrival Processing System - PAPS) can be prepared for the appropriate border crossing.

☞ **Prior to shipping your goods, please fax all appropriate customs documents to our office at 416-591-8589.** It is important to provide Mendelsohn Commerce with your carrier's name and tracking number. ☞

COF: Customs Order Form: Mandatory for customs clearance. Without this document Mendelsohn Commerce does not have authorization to clear shipments. This form also gives the coordinator all the information for the return shipment.

CCI: Canada Customs Invoice: is the mandatory document for anyone shipping exhibit/registration material. Three (3) copies should accompany the shipment (either provide them to the driver picking up your material or tape them onto the shipment).

**When shipping electronic equipment back to the USA after the congress, FCC and FDA forms can apply. Please speak to Mendelsohn Commerce about this.