



7 - 4060 Ridgeway Drive, Mississauga, ONT L5L 5X9
P: 416.543.3161 F: 866.526.4869
info@boneyardeventservices.ca @boneyardbanter



General Information

Dear Exhibitor,

We are pleased to be appointed as the OFFICIAL EXHIBITOR FURNISHINGS SUPPLIER and would like to welcome you to **CDX 2018** taking place at the Stratford Rotary Complex, April 4 - 5, 2018. For your convenience we have compiled this exhibitor rental kit. It provides the forms required for furnishings rentals.

Exhibitor Kit:

If you require assistance, we can be reached at 416-543-3161 and one of our team members will be pleased to help. Please complete the forms, scan and email to info@boneyardeventservices.ca or fax to 866.526.4869.

Discount Price Deadline:

Take advantage of our advance price deadline date, which is **Friday March 9, 2018.**

We must receive your order, and full payment by that date. Please note that all orders must be paid in full prior to delivery. All orders received after deadline date will automatically be calculated at after deadline pricing.

Order as early as possible to ensure you have what you need and save money!

Payment Policy:

Receipts will be sent electronically, please make sure to provide us with the appropriate email address.

Payments may be made by Visa, Mastercard, and cheque. On site orders may be paid by Visa, Mastercard, and cash. We do not accept cheques on site. All discrepancies must be settled on site prior to show move out.

Cancellation Policy:

A 50% refund will be available to most orders cancelled 5 days prior to show move in. No refund will be given on signage already produced. A 25% refund will be given to orders changed or cancelled on site or less than 5 days before the show move in.

Rental Information:

Equipment rental prices are for the duration of show, and include installation and removal of items. Quantities, colours, sizes and styles may vary.

No damage of any nature may be done to any part of the rented equipment.

Never staple, pin, cut, or deface drapes and table skirts. Should you need to hang a sign from the top rail, S hooks are available from the on-site service desk. Some display furniture and hard wall booths must be ordered prior to show date and may not be available on site. A delivery charge may apply, in addition to rental fee, for on site orders.

Electrical and lighting is not included. We are not responsible for any material, equipment, or products, left behind in booths, counters, showcases, or on the floor.

All material and equipment remain the sole property of Boneyard Event Services and will be removed upon show closing. The customer is responsible for breakage, loss or damage of equipment. The equipment must be returned in the same condition as it is received

We are your partner in exhibiting. If you don't see something you are looking for in this kit, please contact us for pricing!



BONEYARD
event services

Rental Order Form – CARPETS

tel 416.543.3161 fax 866.526.4869 email info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: CDX 2018

Location: STRATFORD ROTARY COMPLEX

Dates: APRIL 4 - 5, 2018

Company Name:	Booth #:
Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 9, 2018 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	8 X 10 STANDARD CARPET BLACK BLUE RED GREY	\$100.00	\$140.00	
	8 X 20 STANDARD CARPET BLACK BLUE RED GREY	\$200.00	\$280.00	
	8 X 30 STANDARD CARPET BLACK BLUE RED GREY	\$300.00	\$420.00	
	20X20 STANDARD CARPET BLACK BLUE RED GREY	\$400.00	\$560.00	
	CARPET VACUUMING, PER SQ FT	\$0.40	\$0.50	
	SQ FT OF CARPETING (ODD/OVERSIZE) ____ x ____	\$1.30	\$1.80	
	8 X 10 PREMIUM CARPET BLACK BLUE RED	\$160.00	\$210.00	
	8 X 20 PREMIUM CARPET BLACK BLUE RED	\$320.00	\$420.00	
	SQ FT OF UNDERPADDING	\$0.85	\$1.25	
	SQ FT OF PLASTIC COVERING	\$0.55	\$0.75	
			Subtotal	
			+13% HST	
			Total	

Terms & Conditions:

- All prices include delivery, installation & rental charge for the duration of the event and removal at completion. If special arrangements are needed, please contact our office to discuss the details.
- All rental charges are subject to the 13% Harmonized Sales Tax (HST)
- Payment, in full, must accompany all orders by MARCH 9 to receive DISCOUNT PRICE. Orders received after this date will be processed at the SHOW PRICE and cannot be guaranteed without confirmation.
- Orders cancelled less than 5 days before move in will only receive a 25% refund. More than 5 days before will see up to 50% refunded. Not applicable on signage already produced and is on case by case decision.
- Cheques to be made payable to BONEYARD EVENT SERVICES, INC. Cash or credit card only for on site orders.
- Exhibitor is responsible for all items during duration of the show from the time of delivery to time of pick up.
- Charges are for rental of equipment only. All items remain property of Boneyard Event Services, Inc

I have the legal authority to order the above items for the company.

Authorized Customer's Signature:	
Print Name:	Date of order:
Date of Payment:	Cheque #:

CREDIT CARD INFORMATION

Card Holder:
Card Type: <input type="radio"/> Visa <input type="radio"/> Mastercard
Card #:
Expiry Date:
Print Name:
Signature:

HST # 80614 3368 RT0001



BONEYARD
event services

Rental Order Form – TABLES & CHAIRS

tel 416.543.3161 fax 866.526.4869 email: info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: CDX 2018

Location: STRATFORD ROTARY COMPLEX

Dates: APRIL 4 - 5, 2018

Company Name:	Booth #:
Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 9, 2018 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	4', 6' OR 8' BARE TABLE	\$ 30.00	\$40.00	
	4' SKIRTED TABLE - BLACK BLUE RED GREEN WHITE	\$55.00	\$80.00	
	6' SKIRTED TABLE BLACK BLUE RED GREEN WHITE	\$65.00	\$90.00	
	8' SKIRTED TABLE BLACK BLUE RED WHITE	\$70.00	\$100.00	
	4th SIDE DRAPED / RAISE TO 42" HIGH, ADD FOR EACH	\$15.00	\$20.00	
	30" ROUND MEETING TABLE	\$40.00	\$60.00	
	42: HIGH CRUISER TABLE, 30" ROUND, PLAIN	\$60.00	\$70.00	
	42" HIGH CRUISER TABLE, 30" ROUND W/SPANDEX	\$70.00	\$85.00	
	5' ROUND TABLE WITH BLACK TABLE CLOTH	\$45.00	\$60.00	
	BLUE SIDE CHAIR	\$10.00	\$15.00	
	GREY PADDED CHAIR (not for use in the Cow Coliseum)	\$15.00	\$25.00	
	FOLDING STOOL	\$35.00	\$50.00	

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Authorized Customer's Signature:	
Print Name:	Date of order:
Date of Payment:	Cheque #:

Subtotal	
+13% HST	
Total	

CREDIT CARD INFORMATION	
Card Holder:	
Card Type: <input type="radio"/> Visa <input type="radio"/> Mastercard	
Card #:	
Expiry Date:	
Print Name:	
Signature:	

HST # 80614 3368 RT0001



BONEYARD
EVENT SERVICES

Rental Order Form - FURNISHINGS

tel 416.543.3161 fax 866.526.4869 email info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: CDX 2018

Location: STRATFORD ROTARY COMPLEX

Dates: APRIL 4 - 5, 2018

Company Name:	Booth #:
Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 9, 2018 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	PARK BENCH	\$55.00	\$75.00	
	BLACK MESH 4 POCKET LITERATURE HOLDER	\$45.00	\$65.00	
	4' X 8' POSTER BOARD, VELCRO FRIENDLY	\$85.00	\$125.00	
	WASTEBASKET	\$10.00	\$13.00	
	PADDED STOOL, WITH BACK BLACK WHITE	\$65.00	\$80.00	
	PADDED STOOL, NO BACK BLACK WHITE	\$50.00	\$65.00	
	EASEL	\$25.00	\$30.00	
	BLACK RIBBON STANTION, 7' LENGTH	\$35.00	\$45.00	
	40"x20"x40" HIGH COUNTER, WITH SHELF INSIDE	\$145.00	\$190.00	
	BAR FRIDGE	\$155.00	\$195.00	
	3' HIGH DRAPE, PER FT BLACK RED WHITE BLUE	\$2.50	\$3.50	
	8' HIGH DRAPE, PER FT BLACK WHITE RED BLUE	\$4.00	\$5.00	
			Subtotal	
			+13% HST	
			Total	

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I have the legal authority to order the above items for the company.

Authorized Customer's Signature:	
Print Name:	Date of order:
Date of Payment:	Cheque #:

CREDIT CARD INFORMATION

Card Holder:
Card Type: <input type="radio"/> Visa <input type="radio"/> Mastercard
Card #:
Expiry Date:
Print Name:
Signature:

HST # 80614 3368 RT0001



BONEYARD
event services

HARDWALL ORDER FORM

7 - 4060 Ridgeway Drive, Mississauga, Ontario, L5L 5X9 Tel: 416-543-3161 Fax: 866-526-4869 www.boneyardeventservices.ca
info@boneyardeventservices.ca

SHOW: CDX 2018 <p style="text-align: center;">EXHIBITOR INFORMATION</p> BOOTH #: _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	<p style="text-align: right;">DISCOUNT PRICE March 9, 2018 DEADLINE DATE</p> <p style="text-align: center;">CREDIT CARD AUTHORIZATION</p> <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <table border="1" style="width:100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> </tr> </table> EXPIRY DATE ____ / ____ _____ CARDHOLDER NAME _____ CARDHOLDER SIGNATURE CHEQUE ATTACHED (PAYABLE TO BONEYARD EVENT SERVICES)												

GE **BOOTH INCLUDES:**

- Header Sign(s) - 12"x78" • Infill Panels • Carpet • Installed & Dismantled

PACKAGE 1: 8' x 10' BOOTH



PACKAGE 2: 8' x 20' BOOTH



(No substitutions. If you require additional furniture, please refer to the order forms enclosed in the manual).

QTY	Item #	Description	Discount Price	Regular Price	Total Price
		Package 1 - 8' x 10'	\$950.00	\$1,300.00	
		Package 2 - 8' x 20'	\$1,500.00	\$1,950.00	

PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR:

Infill Panel Colour: Black Grey White
Carpet Colour: Black Grey

(All panel & carpet colours subject to availability.)

Package 1 Identification Sign to Read: _____

Package 2 Identification Sign to Read: Left: _____ **Right:** _____

Custom Header to be added **Custom Header Signs/Logos will be charged \$100.00 extra per sign**

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Terms & Conditions

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Discount Price Date will be processed at the Regular Price.
- BESis not responsible for exhibit materials left in rental exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

SUBTOTAL	
13% HST	
TOTAL	
HST #80614 3368 RT0001	

Signature

Date