



7 - 4060 Ridgeway Drive, Mississauga, ON L5L 5X9
P: 416.543.3161 F: 866.526.4869
info@boneyardeventservices.ca @boneyardbanter



General Information

Dear Exhibitor

We are pleased to be appointed as the OFFICIAL EXHIBITOR FURNISHINGS SUPPLIER and would like to welcome you to the **CDX 2017** taking place at the Stratford Rotary Complex, April 5 - 6, 2017. For your convenience we have compiled this exhibitor rental kit, it provides the forms required for equipment rental.

Exhibitor Kit:

If you require assistance we can be reached at 416.543.3161 and one of our team members will be pleased to help. Please complete the forms, scan and email to info@boneyardeventservices.ca or fax to 866.526.4869.

Discount Price Deadline:

Take advantage of our “advance price” deadline date which is **Friday March 17, 2017**

We must receive your order, and full payment by that date. Please note that all orders must be paid in full prior to delivery. All orders received after deadline date will automatically be calculated at after deadline pricing.

Order as early as possible to ensure you have what you need and save money!

Payment Policy:

Receipts will be sent electronically, please make sure to provide us with appropriate email address. Payments may be made by Visa, MasterCard or cheque. On site orders may be paid by Visa, MasterCard or cash. We do not accept cheques on site. All discrepancies must be settled on site prior to show move out.

Cancellation Policy:

A 50% refund will be available to most orders cancelled 5 days prior to show move in. No refund will be given on signage already produced. A 25% refund will be given to orders changed or canceled on site or less than 5 days before the show move in.

Rental Information:

1. Equipment rental prices are for duration of show, and include installation and removal of items. Quantities, colours, sizes and styles may vary.
2. No damage of any nature may be done to any part of the rented equipment.
3. Never staple, pin, cut, or deface drapes and table skirts. Should you need to hang a sign from the top rail, S hooks are available from the on-site service desk.
4. Some display furniture and hard wall booths must be ordered prior to show date and may not be available on site. A delivery charge may apply, in addition to rental fee, for onsite orders.
5. Electrical and lighting is not included.
6. We are not responsible for any material, equipment, or products, left behind in booth, tables, counters, showcases, or floor.
7. All material and equipment remain the sole property of Boneyard Event Services and will be removed upon show closing. The customer is responsible for breakage, loss or damage of equipment. The equipment must be returned in the same condition as it is received

We are your partner in exhibiting. If you don't see something you are looking for in this kit, please contact us for pricing!



BONEYARD
event services

Rental Order Form – CARPETS

tel 416.543.3161 fax 866.526.4869 email info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: **CDX2017**

Location: **STRATFORD ROTARY COMPLEX**

Dates: **APRIL 5 - 6, 2017**

Company Name:	Booth #:
Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 17, 2017 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	10X10 STANDARD CARPET BLACK BLUE RED GREY	\$100.00	\$140.00	
	10X20 STANDARD CARPET BLACK BLUE RED GREY	\$200.00	\$280.00	
	10X30 STANDARD CARPET BLACK BLUE RED GREY	\$300.00	\$420.00	
	20X20 STANDARD CARPET BLACK BLUE RED GREY	\$400.00	\$560.00	
	CARPET VACUUMING, PER SQ FT	\$0.40	\$0.50	
	SQ FT OF CARPETING (ODD/OVERSIZE)	\$1.30	\$1.80	
	10X10 PREMIUM CARPET BLACK BLUE RED	\$160.00	\$210.00	
	10 X 20 PREMIUM CARPET BLACK BLUE RED	\$320.00	\$420.00	
	SQ FT OF UNDERPADDING	\$0.85	\$1.25	
	SQ FT OF VISQUEEN COVERING	\$0.55	\$0.75	

Terms & Conditions:

- All prices include delivery, installation, rental charge for the duration of the show and removal at completion. If other arrangements (times) are needed you must call our office in advance.
- All rental charges are subject to 13% Harmonized Sales Tax (HST).
- Payment, in full, must accompany all orders by **MARCH 17** to receive "Discount Price". Orders received after this date will be charged "show order prices", and cannot be guaranteed without confirmation.
- Orders cancelled after show order prices are in effect will be responsible for 25% of order value.
- Cheques should be made payable to: Boneyard Event Services. Credit card or cash payment only for onsite orders.
- Exhibitor is responsible for all the items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of Boneyard.
- 25% refunds on show site; 50% refund on orders cancelled 5 DAYS prior to show move in.

I have the legal authority to order the above items for the company.

Authorized Customer's Signature:	
Print Name:	Date of order:
Date of Payment:	Cheque #:

Subtotal	
+13% HST	
Total	

CREDIT CARD INFORMATION	
Card Holder:	
Card Type:	Visa Mastercard
Card #:	
Expiry Date:	
Print Name:	
Signature:	

HST # 80614 3368 RT0001



BONEYARD
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Rental Order Form – TABLES

tel 416.543.3161 fax 866.526.4869 email info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: **CDX2017**

Location: **STRATFORD ROTARY COMPLEX**

Dates: **APRIL 5 - 6, 2017**

Company Name:	Booth #:
Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 17, 2017 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	4', 6' OR 8' BARE TABLE	\$ 30.00	\$40.00	
	4' SKIRTED BLACK BLUE RED GREEN WHITE	\$55.00	\$80.00	
	6' SKIRTED BLACK BLUE RED GREEN WHITE	\$65.00	\$90.00	
	8' SKIRTED BLACK BLUE RED GREEN WHITE	\$70.00	\$100.00	
	4th SIDE DRAPED / RAISE TO 42" HIGH, ADD FOR EACH	\$20.00	\$25.00	
	30" ROUND MEETING TABLE	\$40.00	\$60.00	
	42" HIGH CRUISER TABLE, 30" ROUND, PLAIN	\$60.00	\$70.00	
	42" HIGH CRUISER TABLE, 30" ROUND W/SPANDEX	\$70.00	\$85.00	
	5' ROUND TABLE WITH BLACK TABLE CLOTH	\$45.00	\$60.00	
	30" ROUND MEETING TABLE	\$40.00	\$60.00	
	BLUE SIDE CHAIR	\$ 10.00	\$15.00	
	GREY PADDED CHAIR (not for use in Cow Coliseum)	\$15.00	\$25.00	
	FOLDING STOOL	\$35.00	\$50.00	
			Subtotal	
			+13% HST	
			Total	

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Authorized Customer's Signature:	
Print Name:	Date of order:
Date of Payment:	Cheque #:

CREDIT CARD INFORMATION

Card Holder:
Card Type: Visa Mastercard
Card #:
Expiry Date:
Print Name:
Signature:

HST # 80614 3368 RT0001



BONEYARD
event services

Rental Order Form – FURNISHINGS

tel 416.543.3161 fax 866.526.4869 email info@boneyardeventservices.ca
7 - 4060 Ridgeway Drive, Mississauga L5L 5X9

Show: **CDX2017**

Location: **STRATFORD ROTARY
COMPLEX**

Dates: **APRIL 5 - 6, 2017**

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Address:	
Email Address: (NEEDED FOR RECEIPT)	

ORDERS PAID PRIOR TO MARCH 17, 2017 HAVE DISCOUNT PRICING.

QTY	DESCRIPTION	DISCOUNT PRICE	SHOW PRICE	TOTAL
	PARK BENCH	\$55.00	\$75.00	
	BLACK MESH 4 POCKET LITERATURE HOLDER	\$45.00	\$65.00	
	4' X 8' POSTER BOARD, VELCRO FRIENDLY	\$75.00	\$105.00	
	WASTEBASKET	\$10.00	\$13.00	
	PADDED STOOL W/ BACK BLACK WHITE	\$65.00	\$80.00	
	PADDED STOOL NO BACK BLACK WHITE	\$50.00	\$65.00	
	EASEL	\$25.00	\$30.00	
	BLACK RIBBON STANTION, 7' LENGTH	\$35.00	\$45.00	
	40" x 20" x 40" HIGH COUNTER, WITH SHELF INSIDE	\$125.00	\$150.00	
	3' HIGH DRAPE, PER FT BLACK WHITE RED BLUE	\$2.00	\$3.00	
	8' HIGH DRAPE, PER FT BLACK WHITE RED BLUE	\$3.00	\$4.00	
	BAR FRIDGE	\$135.00	\$175.00	
			Subtotal	
			+13% HST	
			Total	

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Card Type:	Visa Mastercard
Card #:	
Expiry Date:	
Print Name:	
Signature:	

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